

ADMISSIONS

UNDERGRADUATE ADMISSION

As part of the global education community, Universitas Indonesia welcomes international applicants to study at Universitas Indonesia. You will be regarded as an international applicant if you do not hold an Indonesian nationality status.

To be eligible for admission, candidates must demonstrate good academic competence which is proven by high academic merit.

International applicants must apply directly to Universitas Indonesia by submitting a set of application documents online (please go to page 91 for application guide). International applicants are not required to sit for the entry test for admission. However, the university conducts assessment of application documents which is the basis on which eligibility for admission is decided.

International applicants must meet the academic and language requirements and commit to comply with particular regulations of the Indonesian government related to education policy in order to apply for a degree at Universitas Indonesia.

ENTRY REQUIREMENTS

Academic Requirements

In general, the Admission Office of Universitas Indonesia assesses international applications which meet the following qualifications.

- Graduating from nationally accredited high schools.
- Completed General Certificate of Education (A Level), the Advanced International Certificate of Education at a Pass level or above.
Note: SAT result is to be provided by Bachelor applicants who do not hold certificate of A Level or STPM or equivalent.
- Graduates of Diploma Program of European Baccalaureate, Diploma Program of International Baccalaureate
- Passing international education qualifications equivalent to any of the above

English Language Requirements

Although the Regular Bachelor Program is delivered in the Indonesian language, candidates must demonstrate adequate English proficiency since there are a number of departments requiring students to take mandatory courses in English.



In general, candidates must meet the requirement of obtaining ITP/International TOEFL with a minimum score of 500 (PBT); 173 (CBT); 60 (iBT) or IELTS minimum score of 5.5.

Applicants of International Bachelor Programs must obtain ITP/International TOEFL with a minimum score of 550 (PBT); 213 (CBT); 80 (iBT) or IELTS minimum score of 6.0.

Indonesian Language Requirements

In addition to the previous language requirements, applicants of Regular Bachelor Programs where the language of instruction is Indonesian must meet one of the following requirements:

- Obtaining certificate of BIPA 3 (BIPA is an Indonesian language preparatory class for non-native speakers)
- Obtaining certificate of TIBA (TIBA is an Indonesian language proficiency test for non-native speakers)

Application Checklist for Bachelor Programs Application

A scanned of the following documents must be uploaded while making an application :

- High School certificate and score transcript.
- SAT/A level/STPM or equivalent test certificate
- Passport
- TOEFL/IELTS certificate
- TIBA Certificate or BIPA 3 Completion Certificate for Regular Bachelor Program applications.
- Recent Photograph
- Application fee payment receipt.

Closing Date of Application Submission

The standard dead line of bachelor application submission is the middle of April every year. Please visit www.ui.ac.id for more information about the important dates of application.

GRADUATE ADMISSION

ENTRY REQUIREMENTS

Academic Requirements

In general, the Admission Office of Universitas Indonesia assesses international applications which meet the following qualifications.

- Bachelor (or equivalent) program graduates of accredited university (or equivalent higher education) for applying to Master Programs
- For Master Program in Economics applicants: Obtaining certificate of GRE

- For Master Program in Accounting and Management applicants: Obtaining certificate of GMAT
- Master (or equivalent) program graduates of accredited university (or equivalent higher education) for applying to Doctoral Programs

English Language Requirements

Master program applicants must meet the requirement of obtaining ITP/International TOEFL with a minimum score of 500 (PBT); 173 (CBT); 60 (iBT) or IELTS minimum score of 5.5

Applicants of International Master Programs and Doctoral Programs must obtain ITP/International TOEFL with a minimum score of 550 (PBT); 213 (CBT); 80 (iBT) or IELTS minimum score of 6.0

Indonesian Language Requirements

In addition to the previous language requirements, applicants of Regular Master and Doctoral Programs where the language of instruction is in Indonesian must meet one of the following requirements.

- Obtaining certificate of BIPA 3 (BIPA is an Indonesian language preparatory class for non-native speakers)
- Obtaining certificate of TIBA with minimum score of 4 (TIBA is an Indonesian language proficiency test for non-native speakers)

Application Checklist for Master Programs Application

A scanned of the following documents must be uploaded while making an application

- Bachelor certificate and score transcript
- GRE/GMAT test certificate if apply
- Passport
- TOEFL/IELTS certificate
- TIBA Certificate or BIPA 3 Completion Certificate for Regular Master Program applications.
- Recent photograph
- Application fee payment receipt

Application Checklist for Doctoral Programs Application

A scanned of the following documents must be uploaded while making an application

- Master certificate and score transcript
- GRE/GMAT test certificate if apply
- A 500-word Research Proposal
- Passport
- TOEFL/IELTS certificate
- Recent photograph
- Application fee payment receipt

- TIBA Certificate or BIPA 3 Completion Certificate for Regular Master Program applications

Closing Date of Application Submission

The standard deadline of Master and Doctoral Program application submission is as follows:

- Middle of April for first semester
- Middle of November for second semester

Notes:

- Please visit www.ui.ac.id for more information about the important dates of application
- Programs offered in first semester may not be offered in second semester

Application Guide

1. Visit <http://admission.ui.ac.id>
2. Create an account by clicking "Register".
3. Fill up User Registration Form to create username and password.
4. Enter the website and view application periods.
5. Select program you wish to apply.
6. Confirm application by clicking on "Apply for this program".
7. Complete the form by clicking "Finish & Save".
8. Pay application fee USD 30 by money transfer to the following account number:

Bank Name: BNI
Branch: UI Depok
Account Name: Universitas Indonesia
Account No: 127.300.0035
Swift Code: BNINIDJAUID

9. Upload the application fee payment receipt.
10. Check your application status by logging in your application account.

Notes:

- Make sure the email address you register is in use. To view or edit your application, login by using the same username and password.
- We will verify your payment and you should get a notification on this account after your payment is successfully verified.
- The application fee is non-refundable.

APPLICATION OUTCOME

RECEIVING LETTER OF OFFER/ LETTER OF CONDITIONAL OFFER

After the eligibility for admission assessment, you will be notified of the result of your application in a written letter by email and

ASK US AND MAKE A NOTE!

postal address. The university will send you either a Letter of Offer or a Letter of Conditional Offer for successful applicants.

- **Letter of Offer** will allow you the next process for admission to Universitas Indonesia. It contains information about the tuition fees, orientation details, enrollment information, Pick-up Arrangements Application Form, list of accommodation, Housing Form, Flight Form and Acceptance/Rejection of Offer Form.
- **Letter of Conditional Offer** specifies the outstanding requirements or documents that you must meet before the university issues a Letter of Offer. You cannot proceed to the next process of admission before the Letter of Offer is addressed to you.

ACCEPTING OR REJECTING THE OFFER

As you accept the offer stipulated in the Letter of Offer, you will have to complete the Acceptance/Rejection of Offer Form and return it to the International Office of Universitas Indonesia. In the case that you reject the offer, you will also need to return the Acceptance/Rejection of Offer form. Please note that if you do not return the form until the prescribed date, you will be considered to reject the offer, which will terminate the next process of your admission.

DEFERRING THE OFFER

For a certain reason, you may wish to postpone your plan to study at Universitas Indonesia. Should this happen, you must notify the International Office by submitting an Admission Deferment Form. You can defer your admission up to one year from the first offer date. If you wish to postpone for more than a year, you will have to start the application procedure from the beginning. The university will disregard your previous application and will assess your submitted application for the new academic year.

RECEIVING LETTER OF ACCEPTANCE

The Letter of Acceptance will be sent to you as soon as you have submitted the Acceptance of Offer Form.

ORIENTATION PROGRAMS

International Programs are held to assist you in preparing your academic career at the university. It will also provide you with useful information and programs on how to adjust yourself to the university culture, be informed about the immigration services and

recreational activities.

ADMINISTRATION REGISTRATION AND DATE(S)

Administration registration is compulsory and is done as you are accepted as a student of Universitas Indonesia and your admission is issued in an accession to the list of student acceptance of international applicants (Letter of Acceptance). The date(s) of Administration Registration will be stated in the Letter of Acceptance addressed to you.

ACADEMIC REGISTRATION DATE(S)

Academic registration is necessary for choosing your subjects and is done under the supervision of an academic supervisor. The Academic Registration is done online on student website.

UI FACTS

MAIN FIGURES

- Founded in 1849
- Two campuses. The main campus in Depok is located in 312 hectares and 8 hectares in Salemba Campus
- 13 Faculties; 1 Interdisciplinary Graduate School; 1 Vocational School
- 141 Undergraduate Programs
- 154 Graduate Programs
- 48,939 total students enrollment
- 933 international students from more than 26 countries
- 455 lecturers
- first employment after graduation: 1-3 months
- 120 active international partner universities
- 2,1 trillion rupiahs total operating revenue
- Members of 15 International Associations of Higher Education

International students studying at Universitas Indonesia can enjoy academic life while experiencing the multi-cultural blend of the Indonesian society. Universitas Indonesia welcomes international students to join our academic community as we believe the harmony of global communication begins from the understanding of multi-cultural perspectives with academic life as one of its starting point.

INTERNATIONAL OFFICE

International Office is a unit at Universitas Indonesia that is established to support the university's internationalization. Activities that correspond to international mobility, international engagement, international teaching and learning and international knowledge transfer are centered at the International Office. Services provided for international students include international application and admission, international orientation (assisting international students during administration and academic registration), providing information on accommodation and assisting students' immigration matters. UI International Office also facilitates student exchange as well as study-abroad programs and other international activities.

International Office

Gedung Pusat Administrasi (Central Administration Building)
1st Floor, Universitas Indonesia, Depok, Jawa Barat 16424
Tel. +62.21.7888.0139
Fax. +62.21.7888.0139
Email. io-ui@ui.ac.id

VISA AND IMMIGRATION

Prior to your departure to Indonesia, you need to have the following documents.

1. Study Permit
2. Calling/Telex Visa

Notes:

- Study Permit is issued by the Directorate General of Higher Education (DIKTI) office
- Calling/Telex Visa is issued by the Directorate General of Immigration of Indonesia and sent to the Embassy of the Republic of Indonesia in your country upon issuance of your Study Permit. Prior to your departure, you need to collect the Calling/Telex Visa at the Embassy of the Republic of Indonesia in your country to enter Indonesia.
- International Office will help international students in applying for Study Permit and Calling/Telex Visa. Immigration handling fees apply.



International Office provides assistance in taking care of immigration matters should you require it. Prior to arriving in Indonesia there are some documents that you should prepare and these are :

1. Limited Stay Permit (Izin Tinggal Terbatas KITAS)
2. Certificate of Police Registration (Surat Keterangan Lapor Diri/SKLD)
3. Local Police Report (STM)
4. Local government report (SKPPS/SKTT)

PRE-DEPARTURE INFORMATION

You may need to check the following items before you leave your home country:

FINANCIAL SECURITY

A. Personal Account for Cash

It will take a few days before you are financially settled after your arrival in Indonesia. Meanwhile, you will definitely need easy access to your financial source to cover immediate expenses when you are abroad. It would be more convenient if you have a relevant international account from your country or a bank account corresponding to banks in Indonesia. Ensure that cash access is easy, for example from ATMs or money transfer. A number of banks with an international network are available in Indonesia.

You may need to seek as much information as possible before deciding which bank you can trust to manage your cash abroad. If you have limited knowledge about it, you can obtain advice from your current bank.

B. Corresponding Accounts to Universitas Indonesia

Apart from that, we also recommend that you open an account in one of the banks that has cooperation with Universitas Indonesia as this partnership has facilitated students in paying their academic fees. Since the payment is done by host-to-host (online) system, having an account in one of these banks will provide convenience whenever you need to pay academic fees each semester.

However, opening an account in Indonesian local banks may take time. You need to provide a copy of KITAS (Limited Stay Permit) and a copy of your passport. The minimum amount of money that you have to deposit in your account may vary.

*Please note that if you do not have an account in one of the university's corresponding banks, you have to pay academic fees by cash. Paying academic fees by bank draft is not acceptable.

INSURANCE

We recommend that you take an insurance policy before you leave your home country. However, you need to ensure that the insurance covers services worldwide. There are quite a number of reputable international insurance companies available in Indonesia.

COMMUNICATION DEVICE

When you arrive in Indonesia, you may want to let your family or friends know that you have arrived safely. In case of emergency, you may need to contact persons in your home country and for this reason you will need to bring a communication device that allows you to keep in touch with them. Most cellular device providers operate globally and should you have any problem with it, you can find the service center without any difficulties.

PERSONAL BELONGINGS

You do not have to bring too many personal items for your necessities in Indonesia. Universitas Indonesia is located nearby malls and shopping centers that provide customers with daily requirements, clothing and electronic equipments. Indonesia is a country with a tropical season and is usually rainy from October to March and sunny from April to September. So, you do not need to bring too many seasonal clothing.

DOCUMENTS TO BRING

As an international student, you will need to bring documents such as important legal personal identification, records relevant to your education, documents related to your admission to Universitas Indonesia and financial documents. However, you should have your own checklist of documents that you consider important according to your needs.

ARRIVING IN INDONESIA

We understand that as an international student, you will encounter cross cultural differences and realize that you need to adjust yourself to the new environment. We will do our best to provide you with a comprehensive information to allow for a smooth arrival in Indonesia.

EXCHANGING CURRENCY

Students are strongly advised to bring enough Rupiah as they arrive in Indonesia. If you do not bring any Rupiah currency with you, you are advised to change some money. Money changing facility is available at Jakarta's Soekarno Hatta Airport. At the airport, money-changer rates are usually slightly higher for cash. Compare this with the banks and money changers in the city who offer the most competitive exchange rates.

PICK – UP SERVICE

As an international student, you will need to adapt and to settle in to a new environment. The university provides pick-up arrangement upon request. It is organized to facilitate you getting to the place of residence safely. Please contact International Office for further information regarding the pick – up service.

ACCOMMODATION

International Office provides information and accommodation options. We will help you reserve your preferred accommodation upon request. If you need our assistance to secure your accommodation, please notify International Office.

CAMPUS LOCATION

Universitas Indonesia has two campuses; one is in Jakarta and the second one is in Depok. Depok campus is a green campus covering 320 hectares maintaining the ecology conservation by utilizing only 25 percent of the area for academic, research and student activities. Most of the faculties are located at Depok Campus while Salemba, in Central Jakarta, has been the home for the Faculty of Medicine and several graduate programs.

HOW TO GET TO UI

How to get to UI Depok Campus

- **By Car**

The trip will take about one hour from Jakarta city center on the regular road or about 30 minutes by the inner city toll road. From Jakarta International Airport the trip takes about one and a half to two hours via toll road. Traveling by taxi from the airport will cost around Rp.200, 000. Please provide the taxi driver with money for toll fees of approximately Rp 20,000,-. After exiting all toll gates, the driver will give you the change, should there be any.

- **By Train**
Take any regular (Jabotabek) trains (stretching from Kota to Bogor) to Depok/Bogor. Hop off at UI or Pondok Cina station. Every point in the campus is accessible by yellow campus bus which serves for free.

How to get to UI Salemba Campus

The campus is located at Jalan Salemba 4, Central Jakarta.

- **By car**
From Jakarta International airport, the trip normally takes one hour by tollroad.
- **By train**
Take any regular (Jabotabek) train to Cikini station. The campus is only within short distance, but is a bit too far to walk there. Take bus no. 502 and pay Rp 2,000, hop off at the Salemba traffic light intersection (you should alert the conductor) or simply take a taxi.



INTERNATIONAL ACADEMIC FEES

(APPLICABLE FOR 2015/2016 ACADEMIC YEAR)

Source: Rector's Decree No. 004 Year 2015

The tables show Academic Fees payable by international students of Bachelor, Master and Doctoral programs applicable for 2015/2016 Academic Year. The fees are valid for tuition in the respective year and published as indicative fees information for the forthcoming Academic Year. The university reviews the fees annually and reserves the right to revise the presented information. Please contact International Office at io-ui@ui.ac.id for further information.

FACULTY	BACHELOR PROGRAMS REGULAR CLASSES			
	TUITION FEE (payable per semester)		ADMISSION FEE (payable for the 1st semester only)	
MEDICINE	IDR	40,000,000	IDR	100,000,000
DENTISTRY	IDR	30,000,000	IDR	60,000,000
PUBLIC HEALTH	IDR	20,000,000	IDR	15,000,000
NURSING	IDR	15,000,000	IDR	25,000,000
PHARMACY	IDR	20,000,000	IDR	10,000,000
MATHEMATICS AND NATURAL SCIENCE	IDR	20,000,000	IDR	10,000,000
ENGINEERING	IDR	20,000,000	IDR	25,000,000
COMPUTER SCIENCE	IDR	32,000,000	IDR	32,000,000
LAW	IDR	40,000,000	IDR	30,000,000
ECONOMICS	IDR	25,000,000	IDR	25,000,000
	International Class :		International Class :	
	IDR	30,000,000	IDR	35,000,000
HUMANITIES	IDR	20,000,000	IDR	15,000,000
PSYCHOLOGY	IDR	20,000,000	IDR	25,000,000
	International Class :		International Class :	
	IDR	25,000,000	IDR	20,000,000
SOCIAL & POLITICAL SCIENCE		All Study Programs except for Communication Science: IDR 25,000,000 Communication Science: IDR 27,500,000		All Study Programs except for Communication Science: IDR 20,000,000 Communication Science: IDR 15,000,000
GRADUATE STUDIES	-		-	

*Length of study : study can be completed from 7 to 12 semesters

MASTER PROGRAMS				DOCTORAL PROGRAMS			
TUITION FEE (payable per semester)		ADMISSION FEE (payable for the 1st semester only)		TUITION FEE (payable per semester)		ADMISSION FEE (payable for the 1st semester only)	
IDR	35,000,000	IDR	30,000,000	IDR	35,000,000	IDR	30,000,000
IDR	35,000,000	IDR	50,000,000	IDR	40,000,000	IDR	50,000,000
IDR	40,000,000	IDR	15,000,000	IDR	40,000,000	IDR	30,000,000
IDR	25,000,000	IDR	30,000,000	IDR	30,000,000	IDR	50,000,000
IDR	35,000,000	IDR	30,000,000	IDR	40,000,000	IDR	30,000,000
All Study Programs except for Physics :		All Study Programs except for Physics :		IDR	40,000,000	IDR	30,000,000
IDR	35,000,000	IDR	30,000,000				
Physics :		Physics :					
IDR	30,000,000	IDR	20,000,000				
IDR	35,000,000	IDR	30,000,000	IDR	40,000,000	IDR	30,000,000
IDR	35,000,000	IDR	30,000,000	IDR	40,000,000	IDR	30,000,000
IDR	35,000,000	IDR	25,000,000	IDR	45,000,000	IDR	30,000,000
All Study Programs except for MM-MBA :		All Study Programs except for MM-MBA :		IDR	35,000,000	IDR	20,000,000
IDR	30,000,000	IDR	10,000,000				
MM-MBA :		MM-MBA :					
IDR	45,000,000	IDR	25,000,000				
IDR	30,000,000	IDR	20,000,000	IDR	35,000,000	IDR	20,000,000
IDR	30,000,000	IDR	35,000,000	IDR	35,000,000	IDR	25,000,000
IDR	30,000,000	IDR	20,000,000	IDR	35,000,000	IDR	20,000,000
IDR	30,000,000	IDR	20,000,000	IDR	35,000,000	IDR	20,000,000