



**Universitas Indonesia
Fact Sheet**

CONTACT

Name of Institution	Universitas Indonesia
Homepage	http://ui.ac.id
Contact office	International Office
Address	International Office Campus UI, Depok, Indonesia 16424 Tel / Fax. +62.21.78880139 E-mail : io-ui@ui.ac.id
Contact person	Ms. Windi Karim (Inbound) Email: inbound@ui.ac.id windi.karim@gmail.com Ms. Rismeita (Outbound) Email: outbound@ui.ac.id rismeita@yahoo.com

APPLICATION

Nomination Closing Date	For semester 1 intake (August - December): April 01 For semester 2 intake (February - June): October 01
Application Closing Date	For semester 1 intake (August - December): April 15 For semester 2 intake (February - June): October 15
Eligibility	<ul style="list-style-type: none"> • Have completed at least one year of full-time study at one of UI's exchange partner institutions at the time of application • Be nominated by the exchange office of home university (Director of International Office or equivalent) for exchange program • Have achieved a minimum GPA of 3.00 or higher (on a 4-point scale, or its equivalent) • Meet language requirements of the offered courses • Be able to self finance during the study period at UI • Be willing to abide by UI rules and regulations
Application Details	<ul style="list-style-type: none"> • Completed application form • Certificate of enrolment (from current university) • Certified University Transcript (in English) • CV/Resume • 2 (two) Letters of Recommendation (UI form) • 1 (one) copy of passport • Certificate of health • Statement of financial guarantee • 2 (two) current photos • A statement of purpose (in Indonesian language/English, 500 words, explaining your purpose of study) • One copy of Evidence of English proficiency (for non-native speakers of English).

	<ul style="list-style-type: none"> - For TOEFL ITP: PBT 550; iBT 80 - IELTS: 6.5 • Bahasa Indonesia Certificate (student who wants to join regular class) • Completed Learning Agreement (if credit transfer is needed) • Bank Statement from Bank <p>Here's the link for the application: https://international.ui.ac.id/student-exchange.html please choose for Student Exchange or Study Abroad</p>
Application Procedure	<p>Application documents should be sent to the International Office (IO). The office will deliver the application to the related faculty where the application will be reviewed. Upon approval from the faculty, IO will issue admission packets to students. IO will serve as their point of contact during their stay once students arrive at the university.</p> <ul style="list-style-type: none"> • Student should make contact with the office at their university or host to manage exchange program. • Student must seek advice and approval from home university to join our exchange program. • Nominated student must complete the UI Student Exchange application form. • Student must submit the complete application form and supporting documents to the exchange office to be forwarded to UI International Office. • Following receipt of students' application, IO will seek approval for the requested study program from relevant faculty. Once it has been approved by the related faculty, an acceptance letter will be issued to the student.

PRACTICAL

Visa Requirement	<p>All international students must have a valid visa to enter Indonesia. We suggest student to get the student visa. But, the process to obtain this immigration document will take about 60 to 90 days, because student should get a study permit (from the Ministry of Research, Technology & Higher Education in Indonesia) and telex visa (from the Directorate General of Immigration-Jakarta) before applying for student visa at the Indonesian Embassy in your home country or residences. These immigration process of obtaining study permit and telex visa can be complicated, but we can assist to recommend an agent to process your immigration documents with student's expenses.</p> <p>Please be advised that these immigration process can only be started after getting the letter of acceptance.</p>
Arrival	<p>Exchange students are expected to arrive immediately before each Semester starts.</p> <p>Semester 1: Early/Mid of August Semester 2: Mid of January</p>

Insurance	All international students should have International medical insurance valid for their entire study at Universitas Indonesia
Accommodation	As the number of rooms available in our university dormitory are very limited, we suggest students to find off-campus housing. Student can request for housing at their own expenses. Unless otherwise stated. The estimated fee for off-campus housing, living cost, meals, etc can be found in this fact sheet information.
Estimated Living Cost	<p>Estimated Budget per month</p> <ul style="list-style-type: none"> - Housing: IDR 3.500.000/USD 258 - Meals: IDR 3.100.000/USD 228 - Books and supplies: IDR 750.000/USD 55 - Transportation: IDR 500.000/USD 37 - Communication & Internet Connection: IDR 500.000/USD 37 - Photocopies: IDR 300.000/USD 22 - Personal monthly needs: IDR 1.000.000/USD 73.5 - Incidentals: IDR 500.000/USD 37 <p>Total: IDR 10.150.000/USD 744.5</p> <p>*1 USD=IDR 13.600 (January, 2020)</p>

ACADEMIC

Academic Schedule	<p>Semester 1 (tentative): End August/Early September-End December/Early January</p> <p>Semester 2 (tentative): Early February-Mid June</p>																						
Important Dates	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Schedule*</th> <th style="text-align: center;">Semester 1</th> <th style="text-align: center;">Semester 2</th> </tr> </thead> <tbody> <tr> <td>Orientation and Registration</td> <td style="text-align: center;">Mid August</td> <td style="text-align: center;">Mid January</td> </tr> <tr> <td>Class Begin</td> <td style="text-align: center;">End August</td> <td style="text-align: center;">Early February</td> </tr> </tbody> </table> <p>*schedule will be adjusted based on academic year</p>	Schedule*	Semester 1	Semester 2	Orientation and Registration	Mid August	Mid January	Class Begin	End August	Early February													
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Courses for Exchange Student	http://international.ui.ac.id/exchange-study-abroad-courses.html and/or attached																						
Average Course Load per semester	Maximum 15 credit units/semester																						
Grading System	<p>Grade system at UI as follows :</p> <table style="margin-left: auto; margin-right: auto; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">GRADE</th> <th style="text-align: left;">POINTS</th> </tr> </thead> <tbody> <tr><td>A</td><td>4.00</td></tr> <tr><td>A-</td><td>3.70</td></tr> <tr><td>B+</td><td>3.30</td></tr> <tr><td>B</td><td>3.00</td></tr> <tr><td>B-</td><td>2.70</td></tr> <tr><td>C+</td><td>2.30</td></tr> <tr><td>C</td><td>2.00</td></tr> <tr><td>C-</td><td>1.70</td></tr> <tr><td>D</td><td>1.00</td></tr> <tr><td>E</td><td>0.00</td></tr> </tbody> </table> <p>Letter grade only (A-E), incomplete or pass/non pass is not available</p>	GRADE	POINTS	A	4.00	A-	3.70	B+	3.30	B	3.00	B-	2.70	C+	2.30	C	2.00	C-	1.70	D	1.00	E	0.00
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Tuition Fees	<ul style="list-style-type: none"> • Admission and tuition fees are waived during the exchange period (for exchange students). For study abroad program, students are required 																						

	to pay the tuition fee for international students depending on the period of study at UI.
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- Other expenses will be the students own expenses