



## STUDENT EXCHANGE PROGRAM (INBOUND) APPLICATION FORM

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passport  
size photo  
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**Instructions :**

1. This application is for students who are applying to the Universiti Utara Malaysia as part of a specific exchange agreement between the Universiti Utara Malaysia and a partner institution. Application will not be assessed without the signed endorsement of the partner institutions International Office.
2. Please fill-in with block letters and tick (✓) where appropriate.

**PART I : TO BE COMPLETED BY THE APPLICANT**

**Section A: Personal Details**

Full Name (as appear on the passport) : \_\_\_\_\_

Date of Birth (dd/mmm/yyyy) : \_\_\_\_\_ Gender :  male  female

Nationality : \_\_\_\_\_ Religion : \_\_\_\_\_ Passport No : \_\_\_\_\_

Passport Expiry Date : \_\_\_\_\_ Place of Issue : \_\_\_\_\_

Address : \_\_\_\_\_

State : \_\_\_\_\_ Country : \_\_\_\_\_

Contact no. : \_\_\_\_\_ E-mail : \_\_\_\_\_

**Section B: Academic Details**

Name of University : \_\_\_\_\_

Name of Current Degree : \_\_\_\_\_ Major Field of Study : \_\_\_\_\_

Degree start date (dd/mmm/yyyy) : \_\_\_\_\_ Current Semester : \_\_\_\_\_

Expected Degree Completion date (dd/mmm/yyyy) : \_\_\_\_\_ Current CGPA : \_\_\_\_\_

<b>ENGLISH PROFICIENCY</b> (Please indicate your current English proficiency by ticking the box below) :	
a. Is English your main of first language?	Yes <input type="checkbox"/> No <input type="checkbox"/>
b. Is English your current medium of academic instructions	Yes <input type="checkbox"/> No <input type="checkbox"/>
If <b>NO</b> to <b>a &amp; b</b> , please indicate any English language proficiency test you have taken and the result.	<input type="checkbox"/> IELTS Band: <input type="checkbox"/> TOEFL Score: Others, please specify: _____  Result: _____

### Section C: Details of Proposed Exchange Programme

1. Commencement Semester:

Year : \_\_\_\_\_ Length of period : One (1) Semester

Undergraduate     1<sup>st</sup> Semester (October)     2<sup>nd</sup> Semester (March)

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Postgraduate    Master (by Coursework/Research): \_\_\_\_\_

PhD : \_\_\_\_\_

Starting Semester :  1<sup>st</sup> Trimester (September)  2<sup>nd</sup> Trimester (January)  3<sup>rd</sup> Trimester (May)

2. Name of Programme : \_\_\_\_\_

3. Course Registration (If possible, please list at least 4 courses. Please refer [HERE](#) for list of programme and courses)

Course Code	Course Name	Unit/Credit Hours

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### Section D: Checklist of Application

- Certified copy of academic transcript (in English)
- A nomination letter from applicant's university (home university)
- A passport-size photo (4.5 cm x 5.0 cm).
- A copy of passport information page or Student ID Card.

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### Section E: Student Declaration

I declare that the above information is correct. I understand that admission to Universiti Utara Malaysia as an exchange student does not entitle me to be awarded a qualification from Universiti Utara Malaysia and I return back to my home university after completing my exchange program. I also understand that I am subjected to all rules and regulations at host university while studying at host university.

Signature : \_\_\_\_\_

Date : \_\_\_\_\_

**PART II : TO BE COMPLETED BY APPLICANT'S INTERNATIONAL OFFICE**

*Note : This application is to be approved and submitted by your International Office to the address below.*

**Section A: Student Programme Coordinator**

Title : Prof / Assoc. Prof. / Dr. / Mr. /Mrs. /Ms.

Name : \_\_\_\_\_

Position : \_\_\_\_\_

Office / Department : \_\_\_\_\_

Contact no. : \_\_\_\_\_ Fax no. : \_\_\_\_\_

Email : \_\_\_\_\_

Correspondence address : \_\_\_\_\_

Does this university have active MOU with UUM?

Yes

No

Does this student received financial support? If yes, please state below and submit letter of sponsorship

\_\_\_\_\_

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**Section B: Declaration**

This is to certify that the above applicant is a registered student of this university.

Name of the International Office : \_\_\_\_\_

Position : \_\_\_\_\_

Signature : \_\_\_\_\_ Date : \_\_\_\_\_

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**Please address your application to:**

Centre for International Affair & Cooperation

Universiti Utara Malaysia,

06010 UUM Sintok,

Tel : +604 9283408 / +604 9283410

Fax : +604 9283405

Email : global.mobility@uum.edu.my